

INCENTIVE PACKAGE REQUEST

JAY COUNTY
DEVELOPMENT CORPORATION

Application Form

Instructions: Please complete all sections of this form to request a localized economic incentive package. Fields are digitally fillable. Return the completed form along with required attachments to the Jay County Development Corporation.

1. ORGANIZATION REQUESTING INCENTIVE

Organization Name:

Primary Contact: Address:

Phone: Email:

Business Operations Description:

Briefly describe the (i) products manufactured, (ii) research and development conducted, (iii) product distribution and/or (iv) information technology conducted by your company.

Does your business have other operations in Indiana? ☐ Yes ☐ No

If yes, list locations:

2. CONTACT INFORMATION

Primary Contact for Annual Compliance Reports

Name:

Title:

Address:

Phone:

Email:

Local Contact (Company Representative within Jay County)

Name:

Title:

Address:

Phone:

Email:

3. PROJECT DETAILS & TIMELINE

Project Address:

Project Site Size
(Acres):

Parcel Number(s):

Project Building
Size (SF):

Taxing District:

Occupancy Status:

Most recent real property assessment value (\$):

Detailed Project Description:

New Manufacturing/Personal Equipment Description:

Other competitive communities under consideration:

Project Timeline Milestones

Location Decision:

Construction Start Date:

Lease/Purchase Date:

Construction End Date:

Hiring Start Date:

Full Employment Date:

4. EMPLOYMENT, HEADCOUNT & WAGES

Employment Category	Current Headcount (Jay County)	New Headcount (To Jay County)
Full-Time Employees		
Part-Time Employees		
Temporary Employees		
Total Cumulative Headcount		

Total Number of Salaried Employees: Year Reached Full Headcount:

Total Number of Non-Salaried Employees: % of Existing Staff who are Jay County Residents:

Compensation Breakdown	Avg. Hourly Wage Rate (\$)	Avg. Annual Cost of Benefits Package (\$)
Salaried Personnel		
Non-Salaried Personnel		

Description of Benefits Package:

Residency (Existing Businesses Only)

Percent of existing employees who are Jay County residents:

5. ESTIMATED CAPITAL INVESTMENT

Land Cost (\$): Personal Property (\$):

Real Property Improvements (Excluding Land): Total Capital Investment (\$):

6. INCENTIVE REQUEST & COMPLIANCE HISTORY

Type of Incentive Requested:

Requested Amount /
Percentage:

Has the applicant previously been approved for economic development incentives from the City/Town?

☐ Yes

(e.g., tax abatement, tax increment financing, economic development revenue bond financing)

☐ No

If yes, explain and outline the compliance status with historical project representations made to the municipality:

Is the applicant current on all payment obligations to the municipality and County?

(e.g., property taxes, utility fees, monthly service charges, capacity fees, or guarantees on debt obligations)

☐ Yes, current on all obligations ☐ No (please explain below)

7. INFRASTRUCTURE & STATE SUPPORT

Please describe any public infrastructure required for project completion:

Estimated Infrastructure Cost
(\$):

Is this project seeking state
assistance?

☐ Yes ☐ No

8. REQUIRED FILE ATTACHMENTS

☐ Completed SB-1 form(s) (Statement of Benefits)

☐ Area map of site / Geographic overview

Authorized Applicant Signature:

Date:

Printed Name & Title